

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

The Special Meeting on Wednesday, April 20, 2011 was called to order at 4:00 p.m. at the Airline Terminal Project construction site, 500 Fowler Road, Santa Barbara. The meeting continued at 5:30 pm at the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**ROLL CALL**

Airport Commissioners:   **John Clark**  
                                     **William Gilbert**  
                                     **Kirk Martin**  
                                     **Scott Tracy**  
                                     **Patricia Griffin**

Staff:                         **Hazel Johns**, Assistant Airport Director  
                                     **Tracy Lincoln**, Airport Operations Manager  
                                     **Rebecca Fibley**, Sr. Property Management Specialist  
                                     **Mabel Shatavsky**, Airport Commission Secretary

Absent:                       **Chris Colbert**, Commissioner  
                                     **Bruce Miller**, Commissioner  
                                     **Karen Ramsdell**, Airport Director

**PUBLIC COMMENT**

1.       No one wished to speak.

**NOTICES**

2.       That the Lease Review Sub Committee meeting scheduled for Thursday, April 7 was cancelled.
3.       That on Monday, April 11, 2011 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:**       Presented

**MINUTES**

4.       SUBJECT:   MINUTES

RECOMMENDATION:   That Commission waive the reading and approve the minutes of the meeting of Wednesday, March 16, 2011.

**ACTION:**       Motion/Second for approval of the minutes by Commissioners Gilbert/Clark. Unanimous voice vote (Absent: Commissioners Colbert and Miller).

## **CONSENT CALENDAR**

5. SUBJECT: LEASE AGREEMENT – TFT PLASTERING, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with TFT Plastering, Inc., a California Corporation, for 4,760 square feet of land, at 6190-A Wallace Becknell Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$763.

Approved the recommendation; Agreement No. 201125

6. SUBJECT: LEASE AGREEMENT – ROBERT GULVIN DBA ROBERT GULVIN PLASTERING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with Robert Gulvin, a sole proprietor, dba Robert Gulvin Plastering, for 1,800 square feet of land at 6105-B Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$270.

Approved the recommendation; Agreement No. 201126

7. SUBJECT: LEASE AGREEMENT – J. MICHAEL CONDRON DBA ATLAS FENCE COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with J. Michael Condron, a sole proprietor, dba Atlas Fence Company, for 1,560 square feet of office and storage space in Building 314, Unit A, at 101 Dean Arnold Place and 2,236 square feet of adjacent storage yard, at the Santa Barbara Airport, effective April 1, 2011, for a monthly rental of \$1,895, exclusive of utilities.

Approved the recommendation; Agreement No. 201127

8. SUBJECT: LEASE AGREEMENT – FREEDOM PHOTONICS, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute one year Lease Agreement with Freedom Photonics, LLC, a California Limited Liability Company, for 3,042 square feet of research & development space, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$3,088, exclusive of utilities.

Approved the recommendation; Agreement No. 201128

9. SUBJECT: LEASE AGREEMENT – QUIQLITE, INC.,

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with QuiqLite, Inc., a California Corporation, for 800 square feet of Building 224, at 6100-D Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$1,121, exclusive of utilities.

Approved the recommendation; Agreement No. 201129

10. SUBJECT: LEASE AGREEMENT – PERRI V. HEINZ-HARCOURT DBA PV HARCOURT & COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Perri V. Heinz-Harcourt, a Sole Proprietor, dba PV Harcourt & Company, for 1,560 square feet of storage space, in Building 251 at 400-A Robert Marxmiller Place, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$1,144, exclusive of utilities.

Approved the recommendation; Agreement No. 201130

11. SUBJECT: LEASE AGREEMENT – UNITED PARCEL SERVICE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with United Parcel Service, Inc. (UPS), an Ohio Corporation, for 10,949 square feet of paved land, at 41 Jack Peres Place, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$2,190, exclusive of utilities.

Approved the recommendation; Agreement No. 201131

12. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greeneridge Sciences, Inc., a California Corporation, for 1,440 square feet of Building 115, 6160-D Wallace Becknell Road, at the Santa Barbara Airport, effective May 1, 2011, for a monthly rental of \$1,630, exclusive of utilities.

Approved the recommendation; Agreement No. 201132

13. SUBJECT: MARCH 2011 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Griffin/Gilbert. Unanimous voice vote (Absent: Commissioners Colbert and Miller).

## **LIAISON REPORTS**

### **ADMINISTRATIVE REPORTS**

14. SUBJECT: 2010 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION: That Airport Commission recommend that City Council accept the City of Santa Barbara, Integrated Pest Management Strategy, 2010 Annual Report, dated February 2011.

**ACTION:** Motion/second to recommend that City Council accept the City of Santa Barbara, Integrated Pest Management Strategy, 2010 Annual Report, dated February 2011 by Commissioners Gilbert/Clark. Unanimous voice vote (Absent: Commissioners Colbert and Miller).

15. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATION: That Airport Commission add the sole applicant for the period January – March 2011, Mr. Alexander Young, to the Airport T-Hangar Waiting List.

**ACTION:** Motion/second to add Mr. Alexander Young to the Airport T-Hangar Waiting List by Commissioners Tracy/Clark. Unanimous voice vote (Absent: Commissioners Colbert and Miller).

### **DIRECTOR'S REPORT**

16. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Master Plan RFQ
  4. Property Management
  5. Airline Terminal Public Arts Program
  6. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
- D. Council Actions

**ACTION:** Presented

### **ADJOURNMENT**

5:55 p.m., on order of Chair Martin.